

**Oyster River Cooperative School District
Regular Meeting**

June 20, 2018

Oyster River High School

7:00 p.m.

**SCHOOL BOARD: Denise Day, Brian Cisneros, Tom Newkirk, Kenny Rotner, Dan Klein, Al Howland, and Michael Williams
Not Present: Student Representative: Patty Andersen**

ADMINISTRATORS: Superintendent Morse, Todd Allen, Suzanne Filippone, Sue Caswell, Carrie Vaich Roy, David Goldsmith, and Jay Richard

There was 1 member of the public present.

I. CALL TO ORDER:

APPROVAL OF MANIFESTS:

Payroll Manifest: #25: \$1,098,401.24

Vendor Manifest: #27: 194,226.40

II. APPROVAL OF AGENDA:

Tom Newkirk recommended that additional items be added to the agenda: four nominations, non-public session at the end of the meeting, transportation lease, and approval of minutes as is until Laura arrives.

Denise Day moved to approve the agenda with the above revisions, 2nd by Dan Klein.

Motion approved 7-0.

III. PUBLIC COMMENT: None

IV. APPROVAL OF MINUTES:

Denise Day moved to approve the regular meeting minutes of June 6, 2nd by Brian Cisneros.

Revisions:

Page 1 - add after the nonpublic session: The Board re-entered public session at 7:20p.m.

Page 2 - paragraph 8 remove "A" before mouth.

Page 4 - last paragraph line 6 replace "definitive" with "informative"

Page 5 Paragraph 2 - Michael Williams motion replace “addendum” with “procedure addendum”

Page 8 2nd paragraph line 8 replace “faculties” with “facilities”

Page 8 paragraph “5-1-0” with “5-0-1”.

Page 9 paragraph 1 line 5 replace “I” with “He”

Page 2 paragraph 2 replace “5-1-0” with “5-0-1”

Page 11 last line replace “subdivide” with “survey”

The motion to approve the minutes with the above revisions passed 6-0-1 with Al Howland abstaining.

Denise Day moved to approve the June 6 nonpublic meeting minutes, 2nd by Brian Cisneros. Motion passed 6-0-1 with Al Howland abstaining.

V. ANNOUNCEMENTS, COMMENDATIONS and COMMENTS:

A. District: None

B. Board:

Denise Day commented that the painting done by the high school students at the Durham Police Department was awesome. She also commented on the beautiful plantings around the high school.

Brian Cisneros attended the Edie’s Award banquet that the Superintendent was honored as the Superintendent of the Year and that Felicia Sperry was honored as Psychologist of the Year. It was a nice banquet and it was enjoyed by all that attended to represent the ORSCD.

Tom Newkirk spoke about an article he read in the NY Times related to the difference in gender performance in math and language arts in affluent communities compared to the nation.

VI. DISTRICT REPORTS:

A. Assistant Superintendent/Curriculum and Instruction Report:

Todd Allen reported that there is a lot of great professional development happening this summer. A two-day team boot camp, summer proposal work, science curriculum work, great work on competencies.

Wellness Report:

Tracy Schroeder, Chair of the Wellness Committee reported out on all that they have accomplished this year. Stated that Federal Law requires that the District have a Wellness Committee and that we do a really good job of meeting federal requirements. Each school has their own wellness group, and everyone meets as a committee 4 times a year at the SAU to report out on each individual school activities. Theresa Proia, HR Coordinator organized a district wide initiative for Balance that was great. She does a wonderful job. Regarding Wellness/Mental Health the committee does extremely well. She would recommend more participation from staff for this committee as well as meeting more often.

Denise Day thanked Tracy for her report and for her years of service to the District

B. Superintendent Report:

Dr. Morse acknowledged the three employees that will be retiring at the end of the school year and thanked them for their years of service and wished them well.

John Mac Arthur – ORMS Mathematics Teacher – 35 years of service
Tracy Schroeder – Moharimet School Nurse – 14 years of service
Sara Heuchling – ORMS Special Education Teacher – 7 years Paraprofessional and 5.5 years as a Teacher

C. Business Administrator:

Budget Update FY18:

Susan Caswell reported out on the FY18 Budget. She stated that after our commitment to the towns we should have a fund balance of 750K to 800K.

Transportation Lease:

Sue stated that we own 5 vans and it is time to replace two of them. We would like to purchase a 14-passenger mini bus instead of a 7-passenger van. Sue handed out her memo of the breakdown of the lease to the Board.

Michael Williams asked what account this would be taken out of. Sue replied the repair account. The first payment would be due this month.

Al Howland made a motion to authorize the Superintendent or Business Administrator to execute a Master Lease Agreement and Lease Schedule with WCC Leasing, LLC in the amount of \$55,575 for the lease purchase of a 2018 Thomas Minitour with three equal payments of \$18,585, and to authorize the administration to take any other action necessary to acquire this vehicle, 2nd by Brian Cisneros. Motion passed 7-0

Desktop Computer Lease:

Joshua Olstad, IT Director explained that the current computers are on a lease that ends in the 2018-19 school year. The proposed lease will replace all desktop computers in the classroom. He explained that the new computers are an all in one where the entirety of the computer fits within the monitor and will take up less space and limits the number of cables running from the computer. This is a four-year lease with a \$1 buyout in the end.

Denise Day made a motion to authorize as proposed the lease to purchase desktop computers, 2nd by Al Howland. Motion passed 7-0

D. Student Senate Report: None

E. Other: None

VII. DISCUSSION ITEMS:

RFP for Architect and Construction Manager for the Middle School Facility:

They are doing a report in July and will be spending a couple of meetings discussing it. They are looking for a decision from the Board in September or October. The original plan was to go to the voters in March of 2021, but they are now looking at the possibility of going a year earlier. Superintendent Morse would like to have a 3D rendering of the school to show what it would look like. He is thinking that they will be spending about \$100K in the next year to cover their costs related to a new school.

Al Howland moved to approve the RFP for architect and construction manager, 2nd by Michael Williams. Motion passed 7-0.

China Trip Request for April 2019:

This ORHS overnight field trip request is for ORHS Studio Orchestra and students studying Chinese. They will be departing on 4/18/19 and returning on 4/28/19. David Ervin has requested approval for between 20 – 40 students. The last trip was amazing experience for our students.

Denise Day moved to approve the field trip request to China in April 2019, 2nd by Dan Klein. Motion passed 7-0.

Revised Use Agreement: Superintendent Morse reported to the Board that our current agreement leaves the District vulnerable by the users. He has made some changes in the agreement that even though a nonprofit does not come under the same ADA requirements, we will insist that they agree in writing to the same standards that we must use. Another change is that if the District incurs any costs regarding this compliance, the user will need to repay the district any fees including legal expenses. In the past we have been incredibly generous to the public and until this year, it has worked well. But when the non-profit violated ADA rules, the parents in that situation went after the District and the District was accountable. Superintendent Morse will discuss this further in non-public about what further steps they can take. Tom Newkirk discussed the \$1,000,000 liability that will be required by the users to rent the facilities and asked how that may be prohibitive for small groups that use the buildings. Brian Cisneros noted that this \$1,000,000 is a standard amount that organizations have. This new agreement formalizes and eliminates any preferential treatment with the relationship with the users. Dan Klein asked if there is a need for a different process of non-profits to use the facilities. Sue Caswell replied that there is a process in place currently. Superintendent Morse noted that the place where we have the most conflict is in the auditorium and the fields. Denise Day wants to know about groups that currently use the facilities that we haven't given thought to such as the Boy Scouts and how this would affect them. This will be further discussed at the July 18th Board meeting.

2018-19 Board Goals:

Superintendent Morse presented proposed goals to the Board:

1. A new Middle School – the next steps.

The number one goal will be to choose an architect and construction manager. Knowing who will design and who will build a new middle school will provide us the answers to the questions that follow. We should put out a request for qualifications this summer. Once an architect and construction manager are chosen we should have the answers to the following questions by the Deliberative Session in February 2019.

What would the cost be to renovate ORMS to meet needs?

If a new site for the middle school was chosen, what is the estimated acquisition and development cost of a new location? Also, what are the implications for transportation?

If the current ORMS site is used what are the estimated costs associated with that site?

Other than land acquisition and development, is the estimated cost of new construction, whether on Coe Drive or another facility the same?

Board Goal #2: The Adoption of the 2019-2024 Strategic Plan

In order to seamlessly transition to a newly adopted 2019-2024 Strategic Plan, the Board needs to have a draft before them by Thanksgiving 2018. The Board will then have December 2018 – April 2019 to work with the proposed draft for the goal of adoption at the first meeting of May 2019.

Board Goal #3 Reports on Various Initiatives Underway:

Report of the Start Time Student Survey at the August 29th meeting.

Report on Diversity Plan at the September 26th meeting.

Report on Mental Health/SHAPE Results at the October 10th meeting.

Report on Influence of Technology on the Academic Program by Technology Integrators at the October 24th meeting.

Report on Mast Way Construction at the November 7th meeting.

Report of the One to One Middle School Plan and Implementation at the November 7th meeting.

Report on ORHS Competency Based Learning at the November 14th meeting.

Report on ORMS Competency based Learning and the impact of adding “exemplary” to the rating system, student led conferences, and the revised narrative at the November 14th meeting.

Reserve January and February for Strategic Plan:

Progress Report of NEXT GEN Science at either the February 6 or 20 meeting.
Literacy Report at the March 6 meeting.

Update on High School Plan at the April 17 meeting.

Report from the World Language Staff related to impact of adding Grade 6 at May 1 meeting.

Report on ORHS Master Schedule and its impact on homework at the May 15 meeting.

Report on ORMS Competency Based Learning and the impact of adding “exemplary” to the rating system, student led conferences, and the revised narrative at the June 5 meeting.

Report from ORMS regarding the impact of the new cell phone policy at the June 5 meeting.

How are our mental health programs being refined and implemented was brought up as a future discussion item as well as communication and support with the plan to develop the middle school.

VIII. ACTIONS:

A. Superintendent Action Items: None

B. Board Action Items:

Motion to authorize the Superintendent to offer contracts to qualified teachers and staff during the summer months: Denise Day moved to authorize the Superintendent to offer contracts to qualified teachers and staff during the summer months, 2nd by Dan Klein. Motion passed 7-0.

High School Special Education resignation. Al Howland moved to accept a high school Special Education resignation, 2nd by Denise Day. Motion passed 7-0.

Denise Day moved to approve 4 teaching positions, a biology teacher, and three special education teachers, 2nd by Brian Cisneros. Motion passed 7-0.

Motion to approve Policies for a First Reading:

Denise Day moved to approve Policy IMGA Service Animals Policy, 2nd by Al Howland. Motion passed 7-0.

Denise Day moved to approve the following policies for a first read, 2nd by Brian Cisneros.

Policy BBBE -Unexpired Term Fulfillment

Policy BBBF - Student Representative to the School Board

Policy BCA - School Board Member Ethics

Motion passed 7-0

Denise Day moved to approve the Racism Policy ACA for Second Reading/Adoption, 2nd by Al Howland. Motion passed 7-0.

Superintendent Morse informed the Board that because of the time sensitivity of Policy IMGGA, it also needed to be approved for a second reading tonight as well.

Denise Day moved to approve for a second read, IMGGA -Service Animals Policy, 2nd by Al Howland. Motion passed 6-1 with Michael Williams voting against the motion.

Michael Williams noted that the Procedure document IMGGA-R was not included in the original motion.

The Board decided that they would make a separate motion for the Procedure IMGGA-R for both a first and second read.

Denise Day moved to approve for a first read, IMGGA-R -Service Animals Procedure, 2nd by Al Howland with the understanding that the references at the bottom of the R document will be checked and reported back to the Board that the corrections were made. Motion passed 7-0.

Denise Day moved to approve for a second read, IMGGA-R -Service Animals Procedure, 2nd by Brian Cisneros with the understanding that the references at the bottom of the R document will be checked and reported back to the Board that the corrections were made. Motion passed 7-0.

IX. SCHOOL BOARD COMMITTEE REPORTS:

Al Howland reported that the Technology Committee met, and they discussed the timeline for when the computers were going to be delivered. They also

discussed the training for the professional development boot camp for the Microsoft office 360.

Brian Cisneros stated that he attended the fall sports meeting and there were approximately 13, 1st year students that are interested in football from Oyster River.

Tom Newkirk reported that the Middle School Report Writing Committee met, and they are very close to being done with the report now and will have that well before the meeting on the 18th.

X. PUBLIC COMMENTS: Dean Rubine told the Board that the silent movie that the band performed with was great.

XI. CLOSING ACTIONS:

A. Future Meeting Dates:

6/27/18 Manifest Meeting SAU Conference Room 3:30 p.m.
7/11/18 Manifest Review Meeting SAU Conference Room 3:30 p.m.
7/18/18 Regular Meeting ORHS Library 7:00 p.m.

XII. NON-PUBLIC SESSION: RSA 91-A:3 II (c)

- Personnel Issue

Kenny Rotner moved to enter into nonpublic session under RSA 91-A:3 II (c) Personnel Issue at 9:04 p.m., 2nd by Michael Williams. Upon roll call vote, the motion passed 7-0.

XIII. ADJOURNMENT:

Denise Day made a motion to adjourn at 9:45 PM, 2nd by Al Howland. Motion passed 6-0.

Respectfully,
Laura Grasso Dobson
Recording Secretary